



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015

OFFICE OF THE EXECUTIVE DIRECTOR

January 17, 2023

ATTY. ROWENA CANDICE M. RUIZ

Executive Director V
Technical Support Office, GPPB
Unit 2506, Raffles Corporate Center
F. Ortigas Jr. Road, Ortigas Center
Pasig City

Dear **Atty. Ruiz**:

This is to submit herewith the DOST-PCAARRD Annual Procurement Plan (APP) for FY2023 for your perusal.

We hope that you find our submission in order.

Thank you.

Very truly yours,

REYNALDO V. EBORA, PhD

Executive Director

DOST-PCAARRD Annual Procurement Plan (APP), FY 2023*

As of January, 2023														
Code (PAP)	No.	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
						Advertisemen t/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		I. GOODS												
	11	A. Supplies and Materials									9,819,479.75	9,819,479.75	0.00	
3 0 1 0 1 0 0 0	1	Q1-Q4 Office Supplies available at DBM-PS	FAD/ PCAARRD Divisions	NO	Agency to Agency	N/A	N/A	N/A	N/A	GoP-GAA	500,000.00	500,000.00	0.00	Common-use supplies and materials
	2	Q1 Office Supplies not available at DBM-PS		YES	Competitive Bidding - EPA	Oct-2022	Nov-2022	Jan-2023	Jan-2023	GoP-GAA	2,323,111.35	2,323,111.35	0.00	Common-use supplies and materials
	3	Q2 Office Supplies not available at DBM-PS		NO	Competitive Bidding	Feb-2023	Feb-2023	Mar-2023	Mar-2023	GoP-GAA	534,138.00	534,138.00	0.00	Common-use supplies and materials
	4	Q3- Q4 Office Supplies not available at DBM-PS		NO	Competitive Bidding	May-2023	May-2023	Jun-2023	Jun-2023	GoP-GAA	550,000.00	550,000.00	0.00	Common-use supplies and materials
	5	Q1-Q2 Other Office Supplies		NO	Competitive Bidding	Feb-2023	Feb-2023	Mar-2023	Mar-2023	GoP-GAA	1,660,808.30	1,660,808.30	0.00	Not commonly-use supplies and materials (furniture, devices, building/utility, medical, exhibits)
	6	Q3 Other Office Supplies		NO	Competitive Bidding	May-2023	May-2023	Jun-2023	Jun-2023	GoP-GAA	595,149.25	595,149.25	0.00	Not commonly-use supplies and materials (furniture, devices, building/utility, medical, exhibits)
	7	Q4 Other Office Supplies		NO	Competitive Bidding	Aug-2023	Aug-2023	Sep-2023	Sep-2023	GoP-GAA	380,573.85	380,573.85	0.00	Not commonly-use supplies and materials (furniture, devices, building/utility, medical, exhibits)
	8	Accountable Forms (Checks, ORs, Cashbook etc.)		NO	Agency to Agency	as the need arises				GoP-GAA	4,000.00	4,000.00	0.00	Accountable Forms (Checks, ORs, Cashbook etc.)
	9	Communications - Prepaid Cards	YES	Competitive Bidding - EPA	Nov-2022	Nov-2022	Jan-2023	Jan-2023	GoP-GAA	1,283,099.00	1,283,099.00	0.00		
10	Airline Tickets		NO	NP-53.9 - Small Value Procurement (SVP)	as the need arises				GoP-GAA	1,708,600.00	1,708,600.00	0.00	Airfares of staff attending to field activities	
	11	Building and Structures Supplies	IDD	NO	Shopping	July 2023	July 2023	Aug-2023	Aug-2023	GoP-GAA	280,000.00	280,000.00	0.00	for emergency use
	0	B. Equipment									0.00	0.00	0.00	
	47	C. Services									53,073,671.87	53,073,671.87	0.00	
3 0 1 0 1 0 0 0	1	Catering Services - Food	PCAARRD Divisions	No	Competitive Bidding	Feb-2023	Feb-2023	Mar-2023	Mar-2023	GoP-GAA	2,375,000.00	2,375,000.00	0.00	for Meetings, Training/Seminars/Workshop Activities
	2	Accommodation and Venue	PCAARRD Divisions	NO	53.1 - Lease of Real Property and Venue	as the need arises				GoP-GAA	1,849,000.00	1,849,000.00	0.00	for Meetings, Training/Seminars/Workshop Activities
	3	Transportation Services - Vehicle Rentals	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	1,285,000.00	1,285,000.00	0.00	Vehicle Rentals
	4	AVE Machinery and Equipment (Lights and Sounds)	ACD	NO	NP-53.9 - SVP	May-2023	May-2023	May-2023	May-2023	GoP-GAA	450,000.00	450,000.00	0.00	AVE Machinery and Equipment (Lights and Sounds)
	5	Communication - PhilPost		NO	Agency to Agency	as the need arises				GoP-GAA	1,302,000.00	1,302,000.00	0.00	Mailing (letters and official documents and publications)
	6	- Private Courier		YES	Competitive Bidding - EPA	Oct-2022	Nov-2022	Jan-2023	Jan-2023	GoP-GAA	500,000.00	500,000.00	0.00	Mailing (letters and official documents and publications)
	7	Telephone - Landline		NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP-GAA	2,100,000.00	2,100,000.00	0.00	Telephone - Landline


8	Utilities - Electrical	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP-GAA	7,000,000.00	7,000,000.00	0.00	Electrical
9	- Water		No	Direct Contracting	N/A	N/A	N/A	N/A	GoP-GAA	1,000,000.00	1,000,000.00	0.00	Water
10	Security Services		YES	Competitive Bidding - EPA	Oct-2022	Nov-2022	Jan-2023	Jan-2023	GoP-GAA	8,200,407.60	8,200,407.60	0.00	Manpower
11	Janitorial Services		YES	Competitive Bidding - EPA	Oct-2022	Nov-2022	Jan-2023	Jan-2023	GoP-GAA	6,215,278.92	6,215,278.92	0.00	Manpower
12	- Brand Ambassador	ACD	NO	53.6 NP-Scientific, Scholarly, or Artistic Work, Exclusive Technology and Media Services	Jan-2023	Jan-2023	Jan-2023	Jan-2023	GoP-GAA	1,800,000.00	1,800,000.00	0.00	Brand Ambassador
13	- Consultancy Services and honorarium	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	6,223,833.35	6,223,833.35	0.00	Consultancy Services and honorarium
14	- Psychological Testing	FAD -Personnel	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	60,000.00	60,000.00	0.00	Psychological Testing
15	- Streamyard	ACD	NO	NP-53.9 - SVP	Jan-2023	Jan-2023	Jan-2023	Jan-2023	GoP-GAA	400,000.00	400,000.00	0.00	Streamyard for live streaming
16	- Upgrade of Podcast of studio at DPITC		NO	53.6 NP-Scientific, Scholarly, or Artistic Work, Exclusive Technology and Media Services	Jul-2023	Jul-2023	Jul-2023	Jul-2023	GoP-GAA	366,707.00	366,707.00	0.00	Upgrade of Podcast of studio at DPITC
17	- Voice Over		NO	53.6 NP-Scientific, Scholarly, or Artistic Work, Exclusive Technology and Media Services	Jan-2023	Jan-2023	Jan-2023	Jan-2023	GoP-GAA	400,000.00	400,000.00	0.00	Voice Over for Saribuhay and Lakkay Galing
18	- Fabrications - MLPEOPA Activities		NO	NP-53.9 - SVP	Oct-2023	Oct-2023	Oct-2023	Oct-2023	GoP-GAA	1,000,000.00	1,000,000.00	0.00	
19	-Token (NSTW/NRDC/LBSC)		NO	NP-53.9 - SVP	Jun-2023	Jun-2023	Jun-2023	Jun-2023	GoP-GAA	100,000.00	100,000.00	0.00	
20	-Token (T2P)		NO	NP-53.9 - SVP	Mar and Dec 2023	Mar and Dec 2024	Mar and Dec 2025	Mar and Dec 2026	GoP-GAA	65,000.00	65,000.00	0.00	
21	-Exhibit Material - PCAARRD Awarding Ceremony		NO	NP-53.9 - SVP	May-2023	May-2023	May-2023	May-2023	GoP-GAA	400,000.00	400,000.00	0.00	
22	-Plaques, Awards and Trophy	FAD -Personnel/ OED-ARMSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	183,000.00	183,000.00	0.00	
23	-Customized Shirts	FAD -Personnel	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	480,000.00	480,000.00	0.00	
24	Advertising Services	ACD	NO	NP-53.9 - SVP	Jul-2023	Jul-2023	Jul-2023	Jul-2023	GoP-GAA	100,000.00	100,000.00	0.00	
25	Printing and Binding	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	11,000.00	11,000.00	0.00	Tarpaulins and others
26	Subscription (Newspapers/other readable materials)	ACD	NO	Direct Contracting	as the need arises				GoP-GAA	30,000.00	30,000.00	0.00	Newspapers and other readable materials
27	Fuel/Lubricants- Fleet Cards	FAD	YES	Competitive Bidding - EPA	Oct-2022	Nov-2022	Jan-2023	Jan-2023	GoP-GAA	3,000,000.00	3,000,000.00	0.00	Fleet Card for Gasoline/Diesel/ Lubricants
28	Repair and Maintenance Services - Air-conditioners (168 units)	PCAARRD Divisions	NO	NP-53.9 - SVP	May-2023	May-2023	Jun-2023	Jun-2023	GoP-GAA	150,000.00	150,000.00	0.00	Air-conditioners (168 units)
29	-Office Machineries and Equipment	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	689,780.00	689,780.00	0.00	
30	-Building and Structures	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	430,000.00	430,000.00	0.00	
31	-Elevator - BPK		NO	NP-53.9 - SVP	Jul-2023	Jul-2023	Aug-2023	Aug-2023	GoP-GAA	100,000.00	100,000.00	0.00	
32	-Elevator - DPITC		NO	NP-53.9 - SVP	Jul-2023	Jul-2023	Aug-2023	Aug-2023	GoP-GAA	100,000.00	100,000.00	0.00	

	33	-Fire Alarm	IDD	NO	NP-53.9 - SVP	Jul-2023	Jul-2023	Aug-2023	Aug-2023	GoP-GAA	40,000.00	40,000.00	0.00	
	34	-1 unit Generator - IVECO		NO	Direct Contracting	Jul-2023	Jul-2023	Aug-2023	Aug-2023	GoP-GAA	50,000.00	50,000.00	0.00	
	35	-3 units Generator - Cummins, Perkins		NO	NP-53.9 - SVP	Jul-2023	Jul-2023	Aug-2023	Aug-2023	GoP-GAA	150,000.00	150,000.00	0.00	
	36	-Switch Gear		NO	NP-53.9 - SVP	Jul-2023	Jul-2023	Aug-2023	Aug-2023	GoP-GAA	200,000.00	200,000.00	0.00	
	37	-Water Distribution System		NO	NP-53.9 - SVP	Jul-2023	Jul-2023	Aug-2023	Aug-2023	GoP-GAA	60,000.00	60,000.00	0.00	Water Distribution System
	38	-Fire Extinguisher - refill	FAD-GSS	NO	NP-53.9 - SVP	Jan-2023	Jan-2023	Jan-2023	Jan-2023	GoP-GAA	120,000.00	120,000.00	0.00	
	39	-Pest Control (non-structural)	FAD	NO	NP-53.9 - SVP	Jan-2023	Jan-2023	Jan-2023	Jan-2023	GoP-GAA	100,000.00	100,000.00	0.00	Pest Control (non-structural)
	40	Clearing of Grasses	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	50,000.00	50,000.00	0.00	
	41	Transportation Equipment - Vehicles (Major and minor repair, parts and lubricants)	FAD	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	1,855,000.00	1,855,000.00	0.00	
	42	Other Insurance and Notarial Services	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	29,540.00	29,540.00	0.00	Notarial Services
	43	-Fidelity Bond Premium	FAD-Cash	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	106,125.00	106,125.00	0.00	Fidelity Bond Premium
	44	Laundry Services	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	20,000.00	20,000.00	0.00	Laundry Services
	45	Registration Fees - Vehicle	FAD	NO	Agency to Agency	as the need arises				GoP-GAA	225,000.00	225,000.00	0.00	Registration Fees - Vehicle
	46	Vehicle and Building Insurance	FAD	NO	Agency to Agency	as the need arises				GoP-GAA	1,672,000.00	1,672,000.00	0.00	Vehicle and Building Insurance
	47	Towing Services	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	30,000.00	30,000.00	0.00	Towing Services
	16	D. ICT									10,463,192.00	10,463,192.00	0.00	
3 0 1 0 1 0 0 0 0	1	Software Subscription and Licenses	Various Divisions	NO	Competitive Bidding	Jan-2023	Feb-2023	Mar-2023	Mar-2023	GoP-GAA	90,600.00	90,600.00	0.00	
	2	ICT Hardware and Peripherals	Various Divisions	NO	Competitive Bidding	Jan-2023	Mar-2023	Mar-2023	Mar-2023	GoP-GAA	567,912.00	567,912.00	0.00	
	3	ICT Hardware and Peripherals for MISD	MISD	NO	Shopping/SVP	as the need arises				GoP-GAA	195,600.00	195,600.00	0.00	
	4	ICT Software Subscription	Various Divisions	NO	Competitive Bidding	Feb-2023	Feb-2023	Mar-2023	Mar-2023	GoP-GAA	1,671,600.00	1,671,600.00	0.00	
	5	ICT Software Subscription (Adobe)	MISD	YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	328,000.00	328,000.00	0.00	
	6	ICT Software Subscription (Cloud-based Software)		YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	342,000.00	342,000.00	0.00	
	7	Website Maintenance (Joomla website)		NO	NP-53.9 - Small Value Procurement	Jan-2023	Jan-2023	Feb-2023	Feb-2023	GoP-GAA	28,800.00	28,800.00	0.00	
	8	Wired Internet (Wired Connection - iGate)		YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	1,542,000.00	1,542,000.00	0.00	For Renewal based on the performance
	9	Wired Internet (Local Loop)		YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	530,000.00	530,000.00	0.00	
	10	Wired Internet (DPITC Wired Connection)		YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	1,206,000.00	1,206,000.00	0.00	
	11	IP-PBX		YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	732,000.00	732,000.00	0.00	
	12	Wireless Connectivity - Postpaid		YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	100,680.00	100,680.00	0.00	
	13	Preventive Maintenance - PC		No	Competitive Bidding	Jan-2023	Jan-2023	Feb-2023	Feb-2023	GoP-GAA	348,000.00	348,000.00	0.00	
	14	CCTV Maintenance		NO	NP-53.9 - Small Value Procurement	as the need arises				GoP-GAA	223,200.00	223,200.00	0.00	
	15	Network Infrastructure		NO	Shopping/SVP	as the need arises				GoP-GAA	556,800.00	556,800.00	0.00	
	16	Manage Print Services - Other Services		YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	2,000,000.00	2,000,000.00	0.00	


	1	E. AVE									800,000.00	800,000.00	0.00	
301010000	1	Audio Visual Equipment	Various Division	NO	Competitive Bidding	Mar-2023	Mar-2023	Apr-2023	Apr-2023	GoP-GAA	800,000.00	800,000.00	0.00	
	6	F. IEC Related Services									4,003,000.00	4,003,000.00	0.00	
301010000	1	Printing of PCAARRD 2023-Q1 Publications	ACD	YES	Competitive Bidding - EPA	Oct-2022	Oct-2022	Jan-2023	Jan-2023	GoP-GAA	400,000.00	400,000.00	0.00	
	2	Printing of PCAARRD 2023-Q2 Publications		NO	Competitive Bidding	June 2023	June 2023	July 2023	July 2023	GoP-GAA	690,000.00	690,000.00	0.00	
	3	Printing of PCAARRD 2023-Q3 Publications		NO	Competitive Bidding	Sep-2023	Sep-2023	Oct-2023	Oct-2023	GoP-GAA	1,550,000.00	1,550,000.00	0.00	
	4	Printing of PCAARRD 2023-Q4 Publications		NO	Competitive Bidding	Oct-2023	Oct-2023	Nov-2023	Nov-2023	GoP-GAA	760,000.00	760,000.00	0.00	
	5	Collaterals		NO	NP-53.9 - SVP	May 2023	May-2023	Jun-2023	Jun-2023	GoP-GAA	600,000.00	600,000.00	0.00	
	6	Printing of Tarpaulins	FAD - Personnel	NO	Shopping	Mar-2023	Mar-2023	Apr-2023	Apr-2023	GoP-GAA	3,000.00	3,000.00	0.00	
	81	TOTAL FOR GOODS									78,159,343.62	78,159,343.62	0.00	
302010001		II. CIVIL WORKS												
	1	Improvement of LED Wall Cover	IDD	NO	Competitive Bidding	Feb-2023	Feb-2023	Feb-2023	Feb-2023	GoP-GAA	400,000.00	400,000.00	0.00	
	2	Improvement of Streetlight Electrical Sectioning		NO	Competitive Bidding	Mar-2023	Mar-2023	Mar-2023	Mar-2023	GoP-GAA	450,000.00	450,000.00	0.00	
	3	Repair and Improvement of Emergency Fire Protection Water Lines Phase 2		NO	Competitive Bidding	Jun-2023	Jun-2023	Jun-2023	Jun-2023	GoP-GAA	1,000,000.00	1,000,000.00	0.00	
	4	Repair and Siphoning of Septic Tank at Senior and Staff Housing Units	IDD	NO	NP-53.9 - SVP	Apr-2023	Apr-2023	Apr-2023	Apr-2023	GoP-GAA	200,000.00	200,000.00	0.00	
	5	Emergency repair works and VVO		NO	Competitive Bidding/NP-53.9 - SVP	as the need arises				GoP-GAA	1,650,000.00	1,650,000.00	0.00	
	5	TOTAL FOR CIVIL WORKS									3,700,000.00	3,700,000.00	0.00	
302010001		III. CONSULTING SERVICES												
		TOTAL FOR CONSULTING SERVICES									0.00	0.00	0.00	
	86	GRAND TOTAL									81,859,343.62	81,859,343.62	0.00	


* based on the GAA FY 2023


Prepared by:


ELYVER B. MALIGALIG
 Secretariat, BAC
 1/17/23

Recommending Approval:



MARCELINO U. SILADAN
 Member (provisional), BAC



SUSAN L. GARCIA
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 Member, BAC

Approved by:


REYNALDO V. EBORA
 Executive Director


FEZOI LUZ C. DECENA
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MELVIN B. CARLOS
 Deputy Executive Director for ARMSS
 and Chairperson, BAC