



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015

OFFICE OF THE EXECUTIVE DIRECTOR

March 29, 2021

ATTY. ROWENA CANDICE M. RUIZ

Executive Director V

Technical Support Office, GPPB

Unit 2506, Raffles Corporate Center

F. Ortigas Jr. Road, Ortigas Center

Pasig City

Dear **Atty. Ruiz**:

In compliance with GPPB Resolution No. 11-2020 and GPPB Circular No. 02-2020 dated May 20, 2020, we are submitting DOST-PCAARRD procurement reports:

- Revised FY 2020 Annual Procurement Plan (APP)
- **FY 2021 APP**
- FY 2020 Procurement Monitoring Report for 2nd Semester
- FY 2020 Agency Procurement Compliance and Performance Indicator (APCPI) results

We hope you find our submission in order.

Thank you.

Very truly yours,

REYNALDO V. EBORA., Ph.D., CESO III
Executive Director

cc: DOST-CO-PMD, dostprocurement@gmail.com
AO 25 IATF, ao25secretarial@dap.edu.ph

Paseo de Valmayor, Brgy. Timugan, Los Baños, Laguna, Philippines 4030

Tel. No. (63) (49) 554-9670

Fax No. (63) (49) 536-0016; 536-7922

Manila Liaison Office: 2F Metrology Center, ITDI-DOST, Bicutan, Taguig City, Metro Manila 1631/ Tel. No. (63) (2) 837-1651

E-mail: pcaarrd@pcaarrd.dost.gov.ph / <http://www.pcaarrd.dost.gov.ph>



DOST-PCAARRD Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. GOODS												
	A. Supplies and Materials									7,548,228.36	7,548,228.36	0.00	
301010000	Q1 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	February 2021	February 2020	GoP	500,000.00	500,000.00	0.00	Common-use supplies and materials
	Q2 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March 2021	March 2021	GoP	200,000.00	200,000.00	0.00	
	Q3 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	May 2021	May 2021	GoP	200,000.00	200,000.00	0.00	
	Q4 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	July 2021	July 2021	GoP	96,919.36	96,919.36	0.00	
	Q1 Office Supplies not available at DBM-PS	FAD	YES	Competitive Bidding	November 2020	December 2020	January 2021	January 2021	GoP	1,447,170.00	1,447,170.00	0.00	Common-use supplies and materials
	Q2 Office Supplies not available at DBM-PS	FAD	NO	Shopping	January 2021	January 2021	February 2021	March 2021	GoP	584,220.00	584,220.00	0.00	CY 2021 Prepaid Cards
	Q3-Q4 Office Supplies not available at DBM-PS	FAD	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	GoP	715,770.00	715,770.00	0.00	Common-use supplies and materials
	Q1-Q4 Other Office Supplies	Various Divisions	NO	Competitive Bidding	as the need arises				GoP	3,498,149.00	3,498,149.00	0.00	Not commonly-use supplies and materials (furniture, devices, etc)
	Building Supplies	IDD	NO	Shopping	February 2021	N/A	February 2021	March 2021	GoP	300,000.00	300,000.00	0.00	Building Supplies and Materials
	Accountable Forms	FAD	NO	Direct Contracting	as the need arises				GoP	6,000.00	6,000.00	0.00	Accountable forms (Checks, Ors, Cashbooks, etc.)
	B. Equipment (301010000)									1,580,000.00	0.00	1,580,000.00	
301010000	Kone Elevator Upgrading/Modernization	IDD	NO	Public Bidding	May 2021	May 2021	July 2021	July 2021	GoP	1,580,000.00	0.00	1,580,000.00	
	C. Services									87,970,130.38	87,970,130.38	0.00	
	Gasoline/Diesel/Lubricants-Fleet Card	FAD	YES	Competitive Bidding	October 2020	November 2020	January 2021	March 2021	GoP	1,402,119.00	1,402,119.00	0.00	
	Outsourcing of Manpower Services	Various Divisions	YES	Competitive Bidding	October 2020	November 2020	January 2021	January 2021	GoP	38,859,211.38	38,859,211.38	0.00	
	Catering Services	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	7,829,020.00	7,829,020.00	0.00	for trainings/seminars/workshops
	Food and Venue / Accommodation	FAD	NO	NP-53.10 Lease of Real Property and Venue	as the need arises				GoP	2,380,300.00	2,380,300.00	0.00	Food and Venue/Accommodation for the conduct of training/seminars, etc.
	Transportation Services	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	2,243,000.00	2,243,000.00	0.00	Vehicle Rentals
	Communication - Mailing Publication	FAD	NO	NP-53.5 Agency-to-Agency	April 2021	N/A	April 2021	April 2021	GoP	301,800.00	301,800.00	0.00	
	Telephone-Landline	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000,000.00	2,000,000.00	0.00	PLDT
	Utilities - Electrical	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	6,700,000.00	6,700,000.00	0.00	Meralco
	Utilities - Water	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	900,000.00	900,000.00	0.00	Laguna Water District
	Security Services	FAD	YES	Competitive Bidding	October 2020	October 2020	January 2021	January 2021	GoP	7,700,000.00	7,700,000.00	0.00	
	Janitorial Services	FAD	YES	Competitive Bidding	October 2020	October 2020	January 2021	January 2021	GoP	6,400,000.00	6,400,000.00	0.00	
	Repair and Maintenance Services - ICT/Office Equipment	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	1,340,000.00	1,340,000.00	0.00	

Machineries and Equipment	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	467,700.00	467,700.00	0.00	
Fire Extinguisher - refill	FAD	NO	NP-53.9 - Small Value Procurement	January 2021	N/A	January 2021	February 2021	GoP	120,000.00	120,000.00	0.00	
Pest Control (non-structural)	FAD	NO	NP-53.9 - Small Value Procurement	January 2021	N/A	January 2021	February 2021	GoP	120,000.00	120,000.00	0.00	
Pest Control (structural)	FAD	NO	NP-53.9 - Small Value Procurement	July 2021	N/A	August 2021	September 2021	GoP	270,000.00	270,000.00	0.00	
Clearing of Grasses	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	50,000.00	50,000.00	0.00	
Transportation Equipment - Vehicles (Major and minor repair, parts and lubricants)	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	1,650,000.00	1,650,000.00	0.00	
Maintenance of Streetlights	IDD	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	March 2021	April 2021	GoP	120,000.00	120,000.00	0.00	
Maintenance of Air-conditioners	IDD	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	March 2021	April 2021	GoP	350,000.00	350,000.00	0.00	
Maintenance of Generator Sets (125, 37.5, 313 kVA)	IDD	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	March 2021	April 2021	GoP	150,000.00	150,000.00	0.00	
Maintenance of Generator Set (300 kVA)	IDD	NO	Direct Contracting	March 2021	N/A	March 2021	April 2021	GoP	50,000.00	50,000.00	0.00	
Maintenance of Switchgear	IDD	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	March 2021	April 2021	GoP	200,000.00	200,000.00	0.00	
Maintenance of Elevator	IDD	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	March 2021	April 2021	GoP	200,000.00	200,000.00	0.00	
Maintenance of Fire Alarm	IDD	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	March 2021	April 2021	GoP	40,000.00	40,000.00	0.00	
Maintenance of Water Dist. System	IDD	NO	NP-53.9 - Small Value Procurement	March 2021	N/A	March 2021	April 2021	GoP	60,000.00	60,000.00	0.00	
Other Services - Registration fees - vehicle	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	July 1905	July 1905	GoP	95,000.00	95,000.00	0.00	
Vehicle and Building Insurance	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	July 1905	July 1905	GoP	1,895,000.00	1,895,000.00	0.00	
Towing Services	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	30,000.00	30,000.00	0.00	
Q1-Q2 Fabrication of IDD Collateral and Training Materials	IDD	NO	Competitive Bidding	January 2021	January 2021	February 2021	February 2021	GoP	1,362,400.00	1,362,400.00	0.00	with PCAARRD Logo-Jackets/Blazers, Workshop Bags, Polo Shirts, & Ballpens
Fabrication of Shirts and the like for events/activities	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	650,000.00	650,000.00	0.00	Polo Shirts, Costumes, peripherals, etc.
Airline Tickets	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	1,834,580.00	1,834,580.00	0.00	part of travelling expenses of the individual schedule to travel as per assigned task
Other Professional Services (lyrics & musical composition)	ACD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Apr-May 2021	Apr-May 2021	May-Jun 2021	May-Jun 2021		200,000.00	200,000.00	0.00	
D. ICT									23,015,586.00	17,070,586.00	5,945,000.00	
Laptop and Desktop	Various Divisions	NO	Competitive Bidding	December 2020	December 2020	January 2021	January 2021	GoP	5,185,000.00	0.00	5,185,000.00	MITHI-CO
Q1 -Q2 ICT Supplies and peripherals	Various Divisions	NO	Competitive Bidding	December 2020	December 2020	January 2021	January 2021	GoP	250,500.00	250,500.00	0.00	
Q3 - Q4 ICT Supplies and peripherals	Various Divisions	NO	Competitive Bidding	June 2021	July 2021	July 2021	July 2021	GoP	233,300.00	233,300.00	0.00	
Q1 - Various License Subscription	Various Divisions	NO	Competitive Bidding	December 2020	January 2021	January 2021	February 2021	GoP	838,664.00	838,664.00	0.00	

301010000	Output Messenger	Various Divisions	YES	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	December 2020	December 2020	January 2021	January 2021	GoP	173,250.00	173,250.00	0.00	
	Zoom License	Various Divisions	YES	Competitive Bidding	December 2020	December 2020	January 2021	January 2021	GoP	225,000.00	225,000.00	0.00	
	Office Productivity Tool	MISD	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	GoP	10,000.00	0.00	10,000.00	DBM Approved Budget
	Wired Internet	MISD	YES	Competitive Bidding	December 2020	December 2020	January 2021	January 2021	GoP	1,322,720.00	1,322,720.00	0.00	
	Wired Connection (Local Loop)	MISD	YES	Competitive Bidding	December 2020	January 2021	January 2021	February 2021	GoP	530,000.00	530,000.00	0.00	
	DPITC Connection	MISD	YES	Competitive Bidding	December 2020	January 2021	January 2021	February 2021	GoP	1,188,180.00	1,188,180.00	0.00	
	Wireless Connection (Postpaid)	MISD	NO	NP-53.9 - Small Value Procurement	December 2020	January 2021	January 2021	February 2021	GoP	96,000.00	96,000.00	0.00	
	Preventive Maintenance of Computers	MISD	YES	Competitive Bidding	December 2020	January 2021	January 2021	February 2021	GoP	200,000.00	200,000.00	0.00	
	Network Infrastructure Maintenance	MISD	NO	Competitive Bidding	December 2020	January 2021	January 2021	February 2021	GoP	420,000.00	420,000.00	0.00	
	Enhanced PABX	MISD	YES	Competitive Bidding	December 2020	January 2021	January 2021	February 2021	GoP	663,264.00	663,264.00	0.00	
	CCTV Maintenance	MISD	NO	NP-53.9 - Small Value Procurement	May 2021	May 2021	June 2021	June 2021	GoP	105,000.00	105,000.00	0.00	
	Manage Print Services - Other Services	MISD	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	GoP	1,000,000.00	1,000,000.00	0.00	
	Professional Services	MISD	NO	Direct Contracting	March 2021	March 2021	April 2021	April 2021	GoP	2,293,008.00	2,293,008.00	0.00	
	Laptop and Accessories	TTPD	NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	DOST-GIA Funds	200,000.00	200,000.00	0.00	Strengthening Technology Transfer and Commercialization at PhilRice
	Patent Database Subscription	TTPD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	March 2021	March 2021	April 2021	April 2021	PCAARRD-GIA Funds	7,200,000.00	7,200,000.00	0.00	IP-TBM Phase II: Coordination, Capacity Building and Policy Assessment (CvSU)
ICT Equipment For AV Production	ACD	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	GoP	750,000.00	0.00	750,000.00		
Peripherals for AV Production	ACD	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	GoP	121,500.00	121,500.00	0.00		
Joomla Business Subscription	MISD	No	Direct Contracting	March 2021	March 2021	April 2021	April 2021	GoP	10,200.00	10,200.00	0.00	For PCAARRD Portal Enhancement	
	E. AVE								1,949,559.00	569,559.00	1,380,000.00		
301010000	Supply and Delivery of AVE Supplies	ACD	NO	Shopping	March 2021	March 2021	April 2021	April 2021	GoP	22,070.00	22,070.00	0.00	
	Supply and Delivery of AVE	ACD	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	GoP	1,927,489.00	547,489.00	1,380,000.00	
	F. IEC Related Services								4,265,000.00	4,265,000.00	0.00		
301010000	Printing of PCAARRD 2021-Q1 Publications	ACD	YES	Competitive Bidding	October 2020	November 2020	January 2021	January 2021	GoP	800,000.00	800,000.00	0.00	
	Printing of PCAARRD 2021-Q2-Q4 Publications		NO	Competitive Bidding	as the need arises				GoP	2,450,000.00	2,450,000.00	0.00	
	Collaterals		NO	NP-53.9 - Small Value Procurement	August 2021	N/A	August 2021	September 2021	GoP	750,000.00	750,000.00	0.00	
	Printing of Posters (for NSTW)		NO	NP-53.9 - Small Value Procurement	September 2021	N/A	October 2021	October 2021	DOST-GIA	65,000.00	65,000.00	0.00	
									PCAARRD-CMF	200,000.00	200,000.00	0.00	
	TOTAL FOR GOODS								126,328,503.74	117,423,503.74	8,905,000.00		
	II. CIVIL WORKS												
	Improvement of Guesthouse - Phase 2	IDD	NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	GoP	600,000.00	600,000.00	0.00	

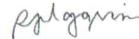
302010001	Repainting of roof and outer walls of PCAARRD Staff Housing		NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	GoP	1,500,000.00	1,500,000.00	0.00	
	Improvement of E.O. Tan Hall basement level (former CIP Officer)		NO	Competitive Bidding	August 2021	August 2021	Sept-2021	Sept-2021	GoP	1,650,000.00	1,650,000.00	0.00	
	Repair and Improvement Works at TTPD Office		NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	GoP	1,900,000.00	1,900,000.00	0.00	
	Reapair and Improvement works at DPITC		NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	GoP	1,400,000.00	1,400,000.00	0.00	
	Asphalt road repair		NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	GoP	600,000.00	600,000.00	0.00	
	Improvement of prayer room; Conversion of Coral Room to Clinic and Nursing Room		NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	GoP	550,000.00	550,000.00	0.00	
	Improvement of the structured cabling system		NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	GoP	790,000.00	790,000.00	0.00	
	Repair of Existing Hydrant, Sanitary and Storm Drainage Lines		NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	GoP	400,000.00	400,000.00	0.00	
	Installation of 2 Units Airconditioners at old CIP Office		NO	NP-53.9 - Small Value Procurement	April 2021	April 2021	May 2021	May 2021	GoP	20,000.00	20,000.00	0.00	
	Emergency repair works and variation work orders		NO	Competitive Bidding	as the need arises				GoP	1,300,000.00	1,300,000.00	0.00	
TOTAL FOR CIVIL WORKS									10,710,000.00	10,710,000.00	0.00		
301010000	III. CONSULTING SERVICES												
	Certification Body Services for PCAARRD ISO 9001:2015 Certification (2021-2023)	PCMD	NO	NP-53.9 - Small Value Procurement	March 2021	Mar-Apr 2021	April 2021	May 2021	GoP	450,000.00	450,000.00	0.00	
TOTAL FOR CONSULTING SERVICES										450,000.00	450,000.00	0.00	
GRAND TOTAL										137,488,503.74	128,583,503.74	8,905,000.00	

Prepared by:




ELYVER B. MALIGALIG
Secretariat, BAC

Recommending Approval:



SUSAN L. GRACIA
Member (provisional), BAC



JUANITO T. BATALON
Member, BAC

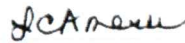
RICHARD E. AMANSEC
Member, BAC


Approved by:



REYNALDO V. EBORA
Executive Director

FEZOIL LUZ C. DECENA
Member, BAC


LEILA C. AMERICA
Vice-Chairperson, BAC


MELVIN B. CARLOS
Deputy Executive Director for ARMSS
and Chairperson, BAC