

CERTIFICATION

Undertaking of Early Procurement Activities (EPA)

I hereby certify that DOST-PCAARRD has [successfully / not successfully] undertaken Early Procurement Activities for at least (50%) of the value of eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan/s consistent with the National Expenditure Plan for Fiscal Year 2021 in the following amounts:

Description ¹	Total Amount (in PhP)
a. Total Amount in Indicative APP	122,014,856.38
b. Less: Exclusions ²	50,892,678.00
c. Total Value of eligible EPA projects [c=(a-b)]	71,122,178.38
d. Amount of Successful ³ EPA projects	53,861,195.24
e. Percentage of Successful EPA [e=d/c]*100]	75.73%

This Certification is being made in compliance with the General Administration and Support Services Target of the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2020, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems Memorandum Circular No. 2020-1, pursuant to the Implementation of EPA issued under Government Procurement Policy Board Circular No. 06-2019.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the DOST-PCAARRD and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on January 28, 2021 in Los Baños, Laguna, Philippines.


REYNALDO V. EBORA, Ph.D., CESO III
 Executive Director

SUBSCRIBED AND SWORN to before me this January 28, 2021, in Bay, Laguna, Philippines, with affiant exhibiting me his/her Philippine Passport No. S0005685A issued on August 17, 2020 at DFA, Manila.

NOTARY PUBLIC

Doc. No. 226
 Page No. 47
 Book No. 17
 Series of 2021

ATTY. ERIC PAUL B. PERALTA
 Notary Public
 Valid Until June 30, 2021
 Calamba City, Los Baños, Bay, Calauan, Laguna
 PTR No. 8965928/01-04-21/Bay, Laguna
 IBP No. 128494/09-08-20/Laguna Chapter
 Roll No. 63771/May 2014
 NOT. COM. NO. 33-2019-C


¹ Amount and values refer to the Approved Budget for the Contract.

² GPPB Circular 06-2019 dated 17 July 2019


³ Section 4.2 of DBM Circular 2018-8 dated 30 July 2018 provides that "Early Procurement activities shall refer to pre-procurement conference until post-qualification of bids and recommendation by the Bids and Awards Committee (BAC) to award the contract to the winning bidder. Therefore EPA is considered successfully conducted if the necessary steps prior to the award were undertaken.

Successful EPA Projects						
Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Source of Funds	ABC (PhP)	Contract Cost (PhP)
					Total (MOOE)	Total (MOOE)
A. Supplies					1,447,157.25	1,171,276.50
Supply and Delivery of Q1 CY2021 Office Supplies	FAD	YES	Competitive Bidding	GoP	1,447,157.25	1,171,276.50
B. Services					53,961,941.20	51,641,637.74
Engagement of Third-Party Manpower Service Provider	FAD	YES	Competitive Bidding	GoP	40,760,515.00	40,754,605.12
Procurement of CY 2021 Security Services	FAD	YES	Competitive Bidding	GoP	7,142,943.60	6,330,296.62
Procurement of CY 2021 Janitorial Services	FAD	YES	Competitive Bidding	GoP	6,058,482.60	4,556,736.00
C. ICT					576,250.00	439,681.00
Output Messenger	MISD	YES	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	GoP	173,250.00	62,500.00
Supply of Cloud-Based Video Conferencing Software	MISD	YES	NP-TFB	GoP	203,000.00	181,431.00
Procurement of Services for the Preventive Maintenance of Computers and Other Peripherals	MISD	YES	Competitive Bidding	GoP	200,000.00	195,750.00
D. IEC Related Services					800,000.00	608,600.00
Printing of PCAARRD 2021-Q1 Publications	ACD	YES	Competitive Bidding	GoP	800,000.00	608,600.00
Grand Total					56,785,348.45	53,861,195.24

Prepared by:


ELYVER B. MALIGALIG
 Secretariat, BAC

Noted:


MELVIN B. CARLOS, Ph.D., CESO IV
 Deputy Executive Director for ARMSS
 and Chairperson, BAC

DOST-PCAARRD Indicative Annual Procurement Plan for FY 2021

As of September 30, 2020

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. GOODS												
	A. Supplies and Materials									7,551,319.00	7,551,319.00	0	
301010000	Q1 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Feb-2021	Feb-21	GoP	500,000.00	500,000.00	0	Common-use supplies and materials
	Q2 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Mar-2021	Mar-2021	GoP	200,000.00	200,000.00	0	
	Q3 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	May-2021	May-2021	GoP	200,000.00	200,000.00	0	
	Q4 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	July-2021	July-2021	GoP	100,000.00	100,000.00	0	
	Q1 Office Supplies not available at DBM-PS	FAD	YES	Competitive Bidding	Nov-2020	Dec-2020	Jan-2021	Jan-2021	GoP	1,447,170.00	1,447,170.00	0	Common-use supplies and materials and prepaid cards
	Q2 Office Supplies not available at DBM-PS	FAD	NO	Competitive Bidding	Jan-2021	Jan-2021	Feb-2021	Mar-2021	GoP	1,000,000.00	1,000,000.00	0	Common-use supplies and materials
	Q3-Q4 Office Supplies not available at DBM-PS	FAD	NO	Competitive Bidding	May-2021	May-2021	Jun-2021	Jun-2021	GoP	300,000.00	300,000.00	0	
	Q1 Other Office Supplies	Various Divisions	NO	Competitive Bidding	Jan-2021	Jan-2021	Feb-2021	Feb-2021	GoP	1,018,990.00	1,018,990.00	0	Not commonly-use supplies and materials (furniture, devices, ICT peripherals, Audio-visual
	Q2 Other Office Supplies		NO	Competitive Bidding	Feb-2021	Feb-2021	Mar-2021	Mar-2021	GoP	1,293,242.00	1,293,242.00	0	
	Q3 & Q4 Other Office Supplies		NO	Competitive Bidding	Jun-2021	Jun-2021	Jul-2021	Jul-2021	GoP	1,187,917.00	1,187,917.00	0	
	Building Supplies	IDD	NO	Shopping	Feb-2021	N/A	Feb-2021	Mar-2021	GoP	300,000.00	300,000.00	0	
	Accountable Forms	FAD	NO	Direct Contracting	as the need arises				GoP	6,000.00	6,000.00	0	Accountable forms (Checks, Ors, Cashbooks, etc.)
	B. Equipment (301010000)									1,580,000.00	-	1,580,000.00	
	Kone Elevator Upgrading/Modernization	IDD	NO	Direct Contracting	N/A	N/A	Feb-2021	Feb-2021	GoP	1,580,000.00	0	1,580,000.00	
	C. Services									88,700,130.38	88,700,130.38	-	
	Gasoline/Diesel/Lubricants-Fleet Card	FAD	YES	Competitive Bidding	Oct-2020	Nov-2020	Jan-2021	Mar-2021	GoP	1,402,119.00	1,402,119.00	0	
301010000	Outsourcing of Manpower Services	Various Divisions	YES	Competitive Bidding	Oct-2020	Nov-2020	Jan-2021	Jan-2021	GoP	38,859,211.38	38,859,211.38	0	GoP Funds including fund 101 and 184
	Catering Services	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	7,829,020.00	7,829,020.00	0	for trainings/seminars/workshops
	Food and Venue / Accomodation	FAD	NO	NP-53.10 Lease of Real Property and Venue	as the need arises				GoP	2,380,300.00	2,380,300.00	0	Food and Venue/Accommodation for the conduct of training/seminars, etc.
	Transportation Services	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	2,243,000.00	2,243,000.00	0	Vehicle Rentals
	Communication - Mailing Publication	FAD	NO	NP-53.5 Agency-to-Agency	as the need arises				GoP	248,000.00	248,000.00	0	PhilPost; Monthly basis
	Private Courier and Cargo Logistic	Various Divisions	NO	NP-53.9 - Small Value Procurement	Jan-2021	N/A	Jan-2021	Jan-2021	GoP	53,800.00	53,800.00	0	
	Metered Stamps	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,200,000.00	1,200,000.00	0	PhilPost; Monthly basis
	Telephone-Landline	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000,000.00	2,000,000.00	0	PLDT
	Utilities - Electrical	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	6,700,000.00	6,700,000.00	0	Meralco
	Utilities - Water	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	900,000.00	900,000.00	0	Laguna Water District
	Security Services	FAD	NO	Competitive Bidding	Oct-2020	Oct-2020	Jan-2021	Jan-2021	GoP	7,700,000.00	7,700,000.00	0	
	Janitorial Services	FAD	NO	Competitive Bidding	Oct-2020	Oct-2020	Jan-2021	Jan-2021	GoP	6,400,000.00	6,400,000.00	0	
	Repair and Maintenance Services - ICT/Office Equipment	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	1,340,000.00	1,340,000.00	0	

Machineries and Equipment	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	467,700.00	467,700.00	0	
Fire Extinguisher - refill	FAD	NO	NP-53.9 - Small Value Procurement	Jan-2021	N/A	Jan-2021	Feb-2021	GoP	120,000.00	120,000.00	0	
Pest Control (non-structural)	FAD	NO	NP-53.9 - Small Value Procurement	Jan-2021	N/A	Jan-2021	Feb-2021	GoP	120,000.00	120,000.00	0	
Clearing of Grasses	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	50,000.00	50,000.00	0	
Transportation Equipment - Vehicles (Major and minor repair, parts and	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	1,650,000.00	1,650,000.00	0	
Streetlights	IDD	NO	NP-53.9 - Small Value Procurement	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	120,000.00	120,000.00	0	
Air-conditioners	IDD	NO	NP-53.9 - Small Value Procurement	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	350,000.00	350,000.00	0	
Generator Sets	IDD	NO	NP-53.9 - Small Value Procurement	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	150,000.00	150,000.00	0	
Generator Set	IDD	NO	Direct Contracting	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	50,000.00	50,000.00	0	
Switchgear	IDD	NO	NP-53.9 - Small Value Procurement	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	200,000.00	200,000.00	0	
Elevator	IDD	NO	NP-53.9 - Small Value Procurement	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	200,000.00	200,000.00	0	
Fire Alarm	IDD	NO	NP-53.9 - Small Value Procurement	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	40,000.00	40,000.00	0	
Water Disc. System	IDD	NO	NP-53.9 - Small Value Procurement	Mar-2021	N/A	Mar-2021	Apr-2021	GoP	60,000.00	60,000.00	0	
Other Services - Registration fees - vehicle	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	2021	2021	GoP	95,000.00	95,000.00	0	
Vehicle and Building Insurance	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	2021	2021	GoP	1,895,000.00	1,895,000.00	0	
Towing Services	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	30,000.00	30,000.00	0	
Q1-Q2 Fabrication of IDD Collateral and Training Materials	IDD	NO	Competitive Bidding	Jan-2021	Jan-2021	Feb-2021	Feb-2021	GoP	1,362,400.00	1,362,400.00	0	with PCAARRD Logo-Jackets/Blazers, Workshop Bags, Polo Shirts, & Ballpens
Fabrication of Shirts and the like for events/activities	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	650,000.00	650,000.00	0	Polo Shirts, Costumes, peripherals, etc.
Airline Tickets	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	1,834,580.00	1,834,580.00	0	part of travelling expenses of the individual schedule to travel as per assigned task
D. ICT									13,133,407.00	7,938,407.00	5,195,000.00	
Photocopier (1 unit)	PCMD	YES	Competitive Bidding	Dec-2020	Dec-2020	Jan-2021	Jan-2021	GoP	90,000.00	90,000.00	0	
Laptops and Desktops	Various Divisions	YES	Competitive Bidding	Dec-2020	Dec-2020	Jan-2021	Jan-2021	GoP	5,185,000.00	-	5,185,000.00	MITHI-CO
Q1-Q2 ICT Supplies and peripherals	Various Divisions	YES	Competitive Bidding	Dec-2020	Dec-2020	Jan-2021	Jan-2021	GoP	257,250.00	257,250.00	0	
Q3 - Q4 ICT Supplies and peripherals	Various Divisions	NO	Competitive Bidding	Jun-2021	Jul-2021	Jul-2021	Jul-2021	GoP	240,050.00	240,050.00	0	
Q1 - Various License Subscription	Various Divisions	YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Feb-2021	GoP	719,914.00	719,914.00	0	
Output Messenger	Various Divisions	YES	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Dec-2020	Dec-2020	Jan-2021	Jan-2021	GoP	173,250.00	173,250.00	0	

	Zoom License	Various Divisions	YES	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Dec-2020	Dec-2020	Jan-2021	Jan-2021	GoP	225,000.00	225,000.00	0	
	Streaming License	ACD	NO	NP-53.9 - Small Value Procurement	Jan-2021	Jan-2021	Jan-2021	Jan-2021	GoP	20,000.00	20,000.00	0	
	Office Productivity Tool	MISD	YES	Competitive Bidding	Mar-2021	Mar-2021	Apr-2021	Apr-2021	GoP	10,000.00	-	10,000.00	MITHI-CO
	Wired Internet	MISD	YES	Competitive Bidding	Dec-2020	Dec-2020	Jan-2021	Jan-2021	GoP	522,144.00	522,144.00	0	
	Wired Connection (Local Loop)	MISD	YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Feb-2021	GoP	556,500.00	556,500.00	0	
	DPITC Connection	MISD	YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Feb-2021	GoP	1,041,768.00	1,041,768.00	0	
	Wireless Connection (Postpaid)	MISD	YES	NP-53.9 - Small Value Procurement	Dec-2020	Jan-2021	Jan-2021	Feb-2021	GoP	96,000.00	96,000.00	0	
	Preventive Maintenance of Computers	MISD	YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Feb-2021	GoP	200,000.00	200,000.00	0	
	Network Infrastructure Maintenance	MISD	YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Feb-2021	GoP	420,000.00	420,000.00	0	
	Enhanced PABX	MISD	YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Feb-2021	GoP	663,264.00	663,264.00	0	
	CCTV Maintenance	MISD	NO	NP-53.9 - Small Value Procurement	Jan-2021	Jan-2021	Jan-2021	Jan-2021	GoP	105,000.00	105,000.00	0	
	Manage Print Services - Other Services	MISD	NO	Competitive Bidding	Mar-2021	Mar-2021	Apr-2021	Apr-2021	GoP	1,000,000.00	1,000,000.00	0	
	Professional Services	MISD	NO	Direct Contracting	Mar-2021	Mar-2021	Apr-2021	Apr-2021	GoP	1,608,267.00	1,608,267.00	0	
	E. IEC Related Services									3,300,000.00	3,300,000.00	-	
301010000	Printing of PCAARRD 2021-Q1 Publications	ACD	YES	Competitive Bidding	Oct-2020	Nov-2020	Jan-2021	Jan-2021	GoP	920,000.00	920,000.00	0	
	Printing of PCAARRD 2021-Q2 Publications		NO	Competitive Bidding	Jun-2021	Jun-2021	Jul-2021	Jul-2021	GoP	590,000.00	590,000.00	0	
	Printing of PCAARRD 2021-Q3 Publications		NO	Competitive Bidding	Aug-2021	Sep-2021	Sep-2021	Sep-2021	GoP	1,290,000.00	1,290,000.00	0	
	Collaterals		NO	NP-53.9 - Small Value Procurement	Apr-2021	N/A	May-2021	May-2021	GoP	500,000.00	500,000.00	0	
	TOTAL FOR GOODS									114,264,956.38	107,489,856.38	6,775,000.00	
302010000	II. CIVIL WORKS												
	Improvement of Guesthouse - Phase 2	IDD	YES	Competitive Bidding	Dec-2020	Dec-2020	Jan-2021	Jan-2021	GoP	800,000.00	800,000.00	0	
	Repainting of roof and outer walls of PCAARRD Staff Housing		YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Jan-2021	GoP	1,500,000.00	1,500,000.00	0	
	Improvement of E.O. Tan Hall basement level (former CIP Officer)		YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Jan-2021	GoP	1,650,000.00	1,650,000.00	0	
	Repair and Improvement Works at TTPD		YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Jan-2021	GoP	1,900,000.00	1,900,000.00	0	
	Improvement of DPITC G/F hallway		YES	Competitive Bidding	Dec-2020	Jan-2021	Jan-2021	Jan-2021	GoP	800,000.00	800,000.00	0	
	Emergency repair works and variation work orders		NO	Competitive Bidding			as the need arises		GoP	1,300,000.00	1,300,000.00	0	
	TOTAL FOR CIVIL WORKS									7,750,000.00	7,750,000.00	-	
	GRAND TOTAL									122,014,856.38	115,239,856.38	6,775,000.00	

Prepared by:

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Secretariat, BAC

Recommending Approval:

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