



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015



Certificate No. AJA13-0034

OFFICE OF THE EXECUTIVE DIRECTOR

January 29, 2020

ATTY. ROWENA CANDICE M. RUIZ

Executive Director V

Technical Support Office, GPPB

Unit 2506, Raffles Corporate Center

F. Ortigas Jr. Road, Ortigas Center

Pasig City

Dear **Atty. Ruiz**:

Relative to the approved FY 2020 General Appropriations Act (GAA), we are submitting herewith the final and approved FY 2020 DOST-PCAARRD Annual Procurement Plan (APP) for compliance.

We hope you find our submission in order.

Thank you.

Very truly yours,


REYNALDO V. EBORA

Executive Director

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AO 25 IATF, ao25secretarial@dap.edu.ph

DOST-PCARRD Annual Procurement Plan for FY 2020

(As of January 28, 2020)

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget (Php)			Remarks (brief description of Project)	
					Advertisement /Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE
301010000	I. GOODS											
	A. Supplies and Materials											
	Q1 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	Feb-2020	Feb-2020	Feb-2020	6,072,472.76	6,072,472.76	0	0	Common-use supplies and materials
	Q2 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	May-2020	May-2020	May-2020	507,366.44	507,366.44	0	0	Common-use supplies and materials
	Q3 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	Aug-2020	Aug-2020	Aug-2020	187,365.13	187,365.13	0	0	
	Q4 Office Supplies available at DBM-PS	FAD	NO	NP-53.5 Agency-to-Agency	Nov-2020	Nov-2020	Nov-2020	342,216.97	342,216.97	0	0	
	Q1 Office Supplies not available at DBM-PS	FAD	YES	Competitive Bidding	Oct-2019	Nov-2019	Jan-2020	89,056.97	89,056.97	0	0	Common-use supplies and materials, and prepaid cards
	Q2 Office Supplies not available at DBM-PS	FAD	NO	Shopping	Feb-2020	N/A	Mar-2020	1,402,595.25	1,402,595.25	0	0	Common-use supplies and materials
	Q3 Office Supplies not available at DBM-PS	FAD	NO	Competitive Bidding	May-2020	Jun-2020	Jun-2020	172,070.00	172,070.00	0	0	Common-use supplies and materials
	Q4 Office Supplies not available at DBM-PS	FAD	NO	Shopping	Jul-2020	N/A	Jul-2020	689,965.00	689,965.00	0	0	Common-use supplies and materials
	Q1 Other Office Supplies	Various Divisions	NO	Competitive Bidding	Feb-2020	Feb-2020	Mar-2020	120,495.00	120,495.00	0	0	
Q2 Other Office Supplies	Various Divisions	NO	Competitive Bidding	Apr-2020	Apr-2020	May-2020	854,348.00	854,348.00	0	0	Not commonly-use supplies and materials (furniture, devices, ICT peripherals, Audio-visual etc.)	
Q3 & Q4 Other Office Supplies	Various Divisions	NO	Competitive Bidding	Jul-2020	Jul-2020	Aug-2020	747,848.00	747,848.00	0	0		
Q1-Q4 Photocopier Supplies & Accountable Forms	FAD	NO	Direct Contracting	Jan-2020	Jan-2020	Jan-2020	857,626.00	857,626.00	0	0		
Gasoline/Diesel/Lubricants-Fleet Card	FAD	NO	Competitive Bidding	Jan-2020	Feb-2020	Mar-2020	310,000.00	310,000.00	0	0		
B. Equipment (301010000)												
Passenger van, 2 units	IDD	NO	Competitive Bidding	Jun-2020	Jun-2020	Jul-2020	1,791,700.00	1,791,700.00	0	0	6,096,000.00	
Air-conditioners, 20 units	Various Divisions	NO	Competitive Bidding	Apr-2020	Apr-2020	May-2020	4,400,000.00	4,400,000.00	0	0	1,698,000.00	
C. Services												
Catering Services	FAD	NO	Competitive Bidding	Mar-2020	Mar-2020	Apr-2020	42,304,316.03	42,304,316.03	0	0	3,247,250.00	
Food Services for the Joint RRDC Chairmen, Consortium Directors and PCARRD Directorate's Meeting	OED- ARMS	NO	NP-53.9 - Small Value Procurement	Jan-2020	N/A	Jan-2020	71,900.00	71,900.00	0	0		
Food and Venue / Accommodation	FAD	NO	NP-53.10 Lease of Real Property and Venue	as the need arises	as the need arises	as the need arises	836,000.00	836,000.00	0	0	Food and Venue/Accommodation for the conduct of training/seminars, etc.	
Transportation Services	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	1,568,000.00	1,568,000.00	0	0		
Communication - Mailing Publication	FAD	NO	NP-53.5 Agency-to-Agency Procurement	Jan-2020	Jan-2020	Jan-2020	904,000.00	904,000.00	0	0	PhiPost, Monthly basis	
Private Courier and Cargo Logistic	Various Divisions	NO	NP-53.9 - Small Value Procurement	Jan-2020	N/A	Jan-2020	250,000.00	250,000.00	0	0		
Metered Stamps	FAD	NO	NP-53.5 Agency-to-Agency Procurement	N/A	N/A	N/A	248,000.00	248,000.00	0	0	PhiPost, Monthly basis	
Telephone-Landline	FAD	NO	Direct Contracting	N/A	N/A	N/A	1,799,620.00	1,799,620.00	0	0		
Utilities - Electrical	FAD	NO	Direct Contracting	N/A	N/A	N/A	6,700,000.00	6,700,000.00	0	0		
Utilities - Water	FAD	NO	Direct Contracting	N/A	N/A	N/A	850,000.00	850,000.00	0	0		
Security Services	FAD	NO	Competitive Bidding	Jan-2020	Feb-2020	Feb-2020	7,700,000.00	7,700,000.00	0	0		
Janitorial Services	FAD	NO	Competitive Bidding	Jan-2020	Feb-2020	Feb-2020	5,492,816.03	5,492,816.03	0	0		
Repair and Maintenance Services - ICT/Office Equipment	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	373,000.00	373,000.00	0	0		
Machineries and Equipment	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	398,000.00	398,000.00	0	0		
Fire Extinguisher - refill	FAD	NO	NP-53.9 - Small Value Procurement	Jan-2020	N/A	Jan-2020	120,000.00	120,000.00	0	0		
Pest Control (non-structural)	FAD	NO	NP-53.9 - Small Value Procurement	Jan-2020	N/A	Jan-2020	100,000.00	100,000.00	0	0		
Clearing of Grasses	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	50,000.00	50,000.00	0	0		
Transportation Equipment - Vehicles (Major and minor repair, parts and lubricants)	FAD	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	1,300,000.00	1,300,000.00	0	0		
Office Equipment	Various Divisions	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	222,000.00	222,000.00	0	0		
Street lights	IDD	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	120,000.00	120,000.00	0	0		