 ISO 9001:2015	<b>PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT</b>	DOCUMENT CODE	QMSF-FADPS-07-01-01
	<b>VACANCY ADVICE</b>	REVISION NUMBER	3
PAGE NUMBER		1 of 2	
EFFECTIVITY DATE		September 3, 2025	
TITLE			

The **Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD)** is looking for qualified applicants for its vacancy.


PCAARRD, one of the sectoral planning councils under the Department of Science and Technology (DOST), provides a unified and focused direction for the country's research and development (R&D) in the agriculture, aquatic, and natural resources (AANR) sectors. It formulates policies, plans, and programs for science and technology (S&T)-based R&D, institutional development, and technology promotion initiatives on different commodities under its concern; coordinates, evaluates, and monitors programs and projects; and is engaged in active partnerships with international, regional, and national organizations and funding institutions for joint R&D, human resource development, technical assistance, and exchange of scientists, information, and technologies.


DOST-PCAARRD, an ISO 9001:2015-certified agency, is committed to achieving a sustained dynamic leadership in S&T innovation for AANR products innovation and environment resiliency.

- I. POSITION TITLE/Salary Grade : Chief Science Research Specialist (SG 24)  
 Plantilla Item No. : PCAANRRDB-CSRS-57-2011  
 Employment Status : Permanent
- II. QUALIFICATIONS
- CSC Minimum Qualifications
- Education : Master's Degree OR Certificate in Leadership and Management from the CSC
- Work Experience : Four (4) years of supervisory/management experience
- Training : 40 hours of supervisory/management learning and development interventions in all or any of the following competencies:
- Building collaborative and inclusive working relationships
  - Managing performance and coaching results
  - Leading change
  - Thinking strategically and creatively
  - Creating and nurturing a high performing organization
- Eligibility : Career Service Professional/Second Level Eligibility and/or equivalent RA 1080
- Additional qualifications/competencies: Familiarity with sociological and economic research in agriculture; attention to details; supervisory/managerial skills

### III. JOB DESCRIPTION

1. Head the Socio-Economics Research Division (SERD) by overseeing the day-to-day operations and management to effectively perform its mandates.
2. Set the direction and agenda for all socioeconomic programs, projects and activities by leading the formulation, development, management and implementation of the socioeconomic plans to ensure effective translation of the AANR ST&I agenda.
3. Spearhead the conduct of policy analysis and advocacy, development of agri-aqua businesses, conduct of GAD program as well as performance evaluation and impact assessment of programs and projects funded and coordinated by DOST-PCAARRD, among others, by securing and/or generating resources, and overseeing the implementation and monitoring and evaluation of these initiatives to ensure the achievement of the targets and expected milestones.
4. Supervise the operations of the Agri-Aqua Business Hub, Policy Action Group (PAG), Results-Based Monitoring and Evaluation (RBME), DOST-PCAARRD impact communities, ISP Information System (ISP-IS), Council of Elder's Project (COEIs), and Youth Science Program (DPYSP), and implementation of special functions and/or projects related to foresight and strategic insights, applied rural sociology, and assessment of DOST-PCAARRD corporate plan implementation, among others, to ensure the achievement of the targets aligned with the AANR ST&I agenda and sustainability of the initiatives.
5. Oversee the development of information management plan and IEC materials on socioeconomics by providing guidance in utilizing and disseminating the results of implemented and/or monitored programs, projects and activities to effectively promote and advocate the findings and recommendations to target stakeholders.
6. Support the PCAARRD units on socioeconomic matters by providing technical guidance and relevant inputs to support the development and implementation of the ISPs and other activities.
7. Establish and strengthen partnership and collaboration by participating or leading the conduct of meetings, training, seminar, and conferences to achieve outputs expected from the partnership.
8. Provide support to overall operation of the DOST-PCAARRD by performing tasks assigned by the Executive Director and/or immediate supervisor to contribute to the achievement of the Council's objectives and expected outputs.
9. Perform other duties as may be assigned by proper authorities from time to time.

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IV. REQUESTING OFFICIAL :   
**REYNALDO V. EBORA, PhD**  
 Executive Director

V. DEADLINE OF APPLICATION : **JULY 03, 2026**  
 Date of Posting : **JUNE 04, 2026**

VI. DOCUMENTS TO BE SUBMITTED TOGETHER WITH THE APPLICATION LETTER:  
**(Only applicants with complete documents will be screened)**

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| <ul style="list-style-type: none"> <li>• Notarized Personal Data Sheet (CS Form No. 212 Revised 2025) (Downloadable at the PCAARRD Job Vacancies webpage)</li> <li>• Accomplished Work Experience Sheet (Downloadable at the PCAARRD Job Vacancies webpage)</li> <li>• Updated Curriculum Vitae</li> <li>• Two CSC prescribed passport size photo</li> </ul> | <ul style="list-style-type: none"> <li>• Photocopy of Transcript of Records</li> <li>• Proof of Eligibility</li> <li>• Photocopy of training certificates</li> <li>• Updated service record for government employees</li> <li>• Certificate of Employment for those in the private sector</li> <li>• Certified copy of the Latest Performance Evaluation Report</li> </ul> |
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**Please address your application to** **Dr. REYNALDO V. EBORA**, Executive Director  
 DOST-PCAARRD, Paseo de Valmayor, Timugan, Los Baños, Laguna

**Forward application to FAD-Personnel Office.** *This agency recognizes the equal opportunity principle where all qualified applicants are being considered for employment without discrimination on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. Ramps and elevator are also available for mobility. For further queries, contact (049) 501-1247; 536-9670 local 287; [recruitment.pcaarrd@gmail.com](mailto:recruitment.pcaarrd@gmail.com).*

  
**GEORGIA M. LAWAS**  
 Administrative Officer V, FAD-Personnel