



**DOST-PCAARRD**

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT**

ISO 9001:2015



**OFFICE OF THE EXECUTIVE DIRECTOR**

December 30, 2023

**NOTICE TO PROCEED**

**MR. PERCIVAL D. DATU**

Director  
VJ Graphic Arts, Inc.  
Unit 12NO Future Point Plaza 2  
115 Mother Ignacia Ave.,  
Quezon City

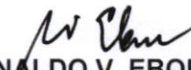
Dear **Mr. Datu**:

Please acknowledge receipt and acceptance of this notice for the project **“PCAARRD 2024-Q1 Publication (Lot B)”** by signing the space provided below. As per approved Contract No. 2024-001B dated December 30, 2023, you will perform the services stipulated under the terms and conditions of the said agreement including completion of the job within 30 calendar days from the date of acknowledged receipt of this Notice to Proceed.

The finished printing job is subject to inspection and acceptance by PCAARRD. Please be reminded that if you fail to deliver the contracted job within the specified period, liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the total contracted amount for every day of delay will be charged to your company.

Thank you.

Very truly yours,

  
**REYNALDO V. EBORA, PhD**  
Executive Director

I acknowledge receipt of the Notice of the following publications:

	Name of the Representative of the Bidder and Authorized Signature	Date
1. Training notepad/filler	<u>PERCIVAL DATU PPT</u>	
2. Plantable pencil	<u>PERCIVAL DATU PPT</u>	
3. Paper weight	<u>PERCIVAL DATU PPT</u>	
4. Hanging toiletry bag	<u>PERCIVAL DATU PPT</u>	
5. Folding umbrella	<u>PERCIVAL DATU PPT</u>	

In process  
Proofing for approval



# Contract Agreement Form for the Procurement of Goods (Revised)

## CONTRACT AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 2024 between **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** of the Philippines (hereinafter called "the Entity") of the one part and **VJ GRAPHIC ARTS, INC.** of Quezon City, Metro Manila (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Printing of PCAARRD 2024-Q1 Publications (Lot B)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **EIGHT HUNDRED SEVENTY-EIGHT THOUSAND PESOS (P 878,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
- i. Schedule of Requirements;
- ii. Technical Specifications;
- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any

ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **EIGHT HUNDRED SEVENTY-EIGHT THOUSAND PESOS (P 878,000.00)** or such other sums as may be ascertained, **VJ GRAPHIC ARTS, INC.** agrees to print and produce the 5 collaterals (training notepad/fillers, plantable pencils, paper weights, hanging toiletry bags, and folding umbrellas) of Lot B in accordance with its Bid. The final and delivered products should adhere strictly to the approved digital or press proof.

4. **PCAARRD** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

*[Signature]*  
KATRINA MARIE V. MANANGHAYA  
End-User  
PCAARRD

*[Signature]*  
MARITA A. CARLOS  
Director, ACD  
PCAARRD

*[Signature]*  
PERCIVAL D. DATU  
Director  
V.J Graphic Arts Inc

*[Signature]*  
REYNALDO V. EBORA  
Executive Director  
PCAARRD