



**DOST-PCAARRD**

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT**



**OFFICE OF THE EXECUTIVE DIRECTOR**

**NOTICE TO PROCEED**

January 02, 2024

**MR. CHRISTOPHER N. ALLI**

Head of Fleet Solutions Philippines  
Shell Pilipinas Corp.  
41<sup>st</sup> Floor The Finance Center  
26<sup>th</sup> Street Corner 9<sup>th</sup> Avenue  
Bonifacio City, Brgy Fort Bonifacio  
Taguig City, Metro Manila

Dear **Mr. Alli**:

The attached Contract Agreement having been approved, notice is hereby given to you that work shall commence on the Supply of Fuel and Lubricants through Fleet Cards in accordance with the implementation schedule on January 02 – December 31, 2024.

Thus, you shall be responsible for performing the services under the terms and conditions of this agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD).

Very truly yours,

**REYNALDO V. EBORA, PhD**  
Executive Director

I acknowledge receipt of this Notice on: 2 JAN 2024  
(Date of Receipt)

Name of the Representative of the Bidder: Christopher N. Alli

Authorized Signature: \_\_\_\_\_



**Contract Agreement Form for the Procurement of Goods (Revised)**  
*[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]*

**CONTRACT AGREEMENT**

THIS AGREEMENT made this 2nd day of January 2024 between **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** of the Philippines (hereinafter called "the Entity") of the one part and **SHELL PILIPINAS CORPORATION** of 41<sup>st</sup> Floor The Finance Center, 26<sup>th</sup> St. Corner 9<sup>th</sup> Ave. Bonifacio City, Brgy. Fort Bonifacio, Taguig City, Metro Manila (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly "CY 2024 Procurement of Fuel and Lubricants Through Fleet Cards-2<sup>nd</sup> Bidding" has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **THREE MILLION PESOS ONLY (PhP3,000,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **THREE MILLION PESOS ONLY (PhP3,000,000.00)** or such other sums as may be ascertained, **SHELL PILIPINAS CORPORATION** agrees to provide the services effective January 02, 2024 to December 31, 2024

CHRISTOPHER N. ALLI  
Head of Fleet Solutions  
Philippines

JAN-ELIZER M. ATUAN  
Supplier's Witness

JAIVEE ANN M. TABADERO  
Accountant II and OIC,  
FAD-Accounting

SUSAN S. MOLINA  
Chief Administrative Officer

W. Ebora  
WALDO V. EBORA  
Executive Director


4. The **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


**PHILIPPINE COUNCIL FOR AGRICULTURE,  
AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT**

**SHELL PILIPINAS CORPORATION**


By:

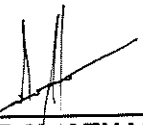
  
\_\_\_\_\_  
**REYNALDO V. EBORA**  
Executive Director, *M d*

By:


  
\_\_\_\_\_  
**CHRISTOPHER N. ALLI**  
Head of Fleet Solutions Philippines

Signed in the Presence of:

  
\_\_\_\_\_  
**SUSAN S. MOLINA**  
Chief Administrative Officer

  
\_\_\_\_\_  
**JAN-ELIZER M. ATUAN**  
Supplier's Witness

Certified Funds Available:

  
**JAIVEE ANN M. TABADERO**  
Accountant II and PIC, FAD-Accounting  
PCAARRD

REPUBLIC OF THE PHILIPPINES )  
PROVINCE/CITY OF ) S.S.  
MUNICIPALITY OF MAKATI CITY

**ACKNOWLEDGEMENT**

Before me, this JAN 25 2024 day of \_\_\_\_\_ 2024, appeared:

DR. REYNALDO V. EBORA with Philippine Passport No. S0026509A issued at DFA Manila on October 6, 2022 and MR. CHRISTOPHER N. ALLI with Tax Clearance Certificate No. P5615637A issued at DFA MANILA on 15 JAN 2018 known to me to be the same persons who executed the foregoing instrument and who acknowledge the same to be their free and voluntary act and deed of this entities which they represent.

I further certify that the foregoing Contract Agreement consist of three (3) pages, including the page upon on which this Acknowledgment is written, and the parties hereto and their witnesses have affix their signature on the space provided for on this page and on the margin of each and every page.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

\_\_\_\_\_  
Notary Public

Doc No. 203  
Page No. 42  
Book No. 1  
Series of 2024

*[Handwritten signature and notary seal area]*