DOST-PCAARRD
Department of Science and Technology
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT
ISO 9001:2015
OFFICE OF THE EXECUTIVE DIRECTOR

July 28, 2023

Notice to Proceed

MS. NELA C. SOTALBO
Proprietress
SMS Marketing
5165 National highway
Brgy. Maahas
Los Baños, Laguna

Dear **Ms. Sotalbo:**

The attached Contract Agreement for the project **Supply and Delivery of Office Supplies and Materials for Various Divisions for Lot D** having been approved, notice is hereby given SMS Marketing that the supplies should be delivered within thirty (30) calendar days upon signing/ conforming with this notice to proceed.

Upon receipt of this notice, you are responsible for performing the service under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PCAARRD.

Very truly yours,

REYNALDO V. EBORA, PhD
Executive Director

I acknowledge receipt of this Notice on 8-2-23

Name of the Representative of the Bidder SMS MKTG

Authorized Signature _____

Paseo de Valmayor, Brgy. Timugan, Los Baños, Laguna, Philippines 4030
Tel. No. (63) (49) 554-9670
Fax No. (63) (49) 536-0016; 536-7922
Manila Liaison Office: 2F Metrology Center, ITDI-DOST, Bicutan, Taguig City, Metro Manila 1631/ Tel. No. (63) (2) 837-1651
E-mail: pcaarrd@pcaarrd.dost.gov.ph / http://www.pcaarrd.dost.gov.ph

Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made this 26 day of July 2023 between **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** of Los Baños, Laguna, Philippines, hereinafter called "the Entity" and **SMS MARKETING** of 5165 National Highway Brgy. Maahas Los Baños, Laguna, Philippines, hereinafter called "the Supplier";

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of Office Supplies and Materials for Various Divisions for Lot D** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **TWO HUNDRED EIGHTY-SIX THOUSAND SEVENTY-FOUR PESOS ONLY (Php286,074.00)**, hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

   i. Philippine Bidding Documents (PBDs);
      i. Schedule of Requirements;
      ii. Technical Specifications;
      iii. General and Special Conditions of Contract; and
      iv. Supplemental or Bid Bulletins, if any

   ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

   Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

   iii. Performance Security;

   iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

   v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

KIN MARWEE Q. SOTALBO
Business Representative

NELA C. SOTALBO
Proprietress

ABEGAIL GRACE M. MARALIT
Supervising Administrative Officer

SUSAN S. MOLINA
Chief Administrative Officer

REYNALDO V. EBORA
Executive Director

3. In consideration for the sum of **TWO HUNDRED EIGHTY-SIX THOUSAND SEVENTY-FOUR PESOS ONLY (Php286,074.00)** or such other sums as may be ascertained, *SMS MARKETING* agrees to supply and deliver the goods in accordance with his/her/its Bid.

4. The **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT

By:

REYNALDO V. EBORA
Executive Director

SMS MARKETING

By:

NELA C. SOTALBO
Proprietress

Signed in the Presence of:

SUSAN S. MOLINA
Chief Administrative Officer

KIM MARWEE C. SOTALBO
Business Representative

Certified Funds Available:

ABEGAIL GRACE M. MARALIT
Supervising Administrative Officer
OIC, FAD-Accounting
PCAARRD

REPUBLIC OF THE PHILIPPINES)
PROVINCE/CITY OF) S.S.
MUNICIPALITY OF)

ACKNOWLEDGEMENT

AUG 2 - 2023

Before me, this _____ day of _____ 20__, appeared:

DR. REYNALDO V. EBORA with Philippine Passport No. S0005685A issued at DFA Manila on August 17, 2017 and MS. NELA C. SOTALBO with Tax Clearance Certificate No. _____ issued at _____ on _____ known to me to be the same persons who executed the foregoing instrument and who acknowledge the same to be their free and voluntary act and deed of this entities which they represent.

I further certify that the foregoing Contract Agreement consist of three (3) pages, including the page upon on which this Acknowledgment is written, and the parties hereto and their witnesses have affix their signature on the space provided for on this page and on the margin of each and every page.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

_____
Notary Public

Doc No. 54
Page No. 12
Book No. 251
Series of 2023

ATTY. CAESAR M. ANGELES
NOTARY PUBLIC-UNTIL DEC. 31, 2024
CALAMBA CITY, LOS BAÑOS, BAY
AND CALAUAN, LAGUNA-ROLL NO. 32172
PTR NO 1058876-A-01/03/2023-LOS BAÑOS, LAG.
NOT COMM. NO. 04-2023-C/12/14/2022
IBP NO. 248218-/09-29-2022
MCLE COMPLIANCE NO. VII-0009971/02-15-2022

Close Window

PhilGEPS Philippine Government Electronic Procurement System — Central Portal for Philippine Government Procurement Oppurtunities

Award Notice Abstract (Ref No.: 4407647) **Status: Updated**

Reference Number:
9805464
Control Number:
ITB No. 23-05-10a to 10f
Bid Notice Title:
Supply and Delivery of Office Supplies and Materials for Various Divisions
Approved Budget:
Php1,715,739.50
Procurement Mode:
Public Bidding
Classification:
Goods
Category:
Office Supplies and Devices
Applicable Procurement Rules:
Implementing Rules and Regulations
Funding Source:
Government of the Philippines (GOP)
Funding Instrument:
General Appropriations Act
Area of Delivery:
Laguna
Delivery Period:
30 Day/s
Contact Person:
Chairperson, BAC
Created By:
Jose Raymond Manalo

DEPARTMENT OF SCIENCE AND TECHNOLOGY-PCAARRD
Paseo de Valmayor, Timugan, Los Baños Laguna, Region IV-A, Philippines
Office Supplies and Devices

Awardee :
SMS MARKETING
Address :
Highway Batong Malaki Los Baños Laguna, Region IV-A, Philippines
Contact Person :
Nela C Sotalbo
Designation :
Proprietor

Line Item

#	Product/Service/Project Name	Budget
4	Office Supplies and Devices, Prepaid Cell Cards, 44120000, 702, Piece	Php288,685.00

Reason for Award :
Lowest calculated and most responsive bid

Award Type:
Award Notice
Contract Amount:
Php286,074.00
Award Date:
19-Jul-2023
Publish Date:
19-Sep-2023
Date Last Updated:
19-Sep-2023
Contract Number:
026-2023
Proceed Date:
02-Aug-2023
Contract Effectivity Date:
02-Aug-2023
Contract End Date:
01-Sep-2023
Created By:
Jose Raymond Ajes Manalo
Date Created:
19-Sep-2023
Approver:

View Documents:
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