

**DOST-PCAARRD**

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT**



**OFFICE OF THE EXECUTIVE DIRECTOR**

September 25, 2024

**Notice of Award**

**MS. NELA C. SOTALBO**

Proprietress  
SMS Marketing  
5165 National Highway, Brgy. Maahas  
Los Baños, Laguna

Dear Ms. Sotalbo:

We are pleased to notify you that your proposal for the project "Supply and Delivery of Q4 CY2024 Office Supplies, Building and Utility, Furniture, Devices and Prepaid Cell Cards" for Lots B, C, D, and F in the total amount of **THREE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED PESOS AND 80/100 (PhP314,500.80)** is hereby accepted.

You are hereby required to provide within ten (10) calendar days upon receipt of this notice the performance security in the form and/or amount stated below:

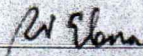
- a. Performance Securing Declaration (PSD) - see Attachment A;
- b. cash or cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank amounting to **PhP15,725.04**; or
- c. surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security amounting to **PhP94,350.24**.

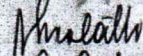
If you opt to submit PSD, please note that the end-user may require you to replace the submitted PSD with either option b or c upon lifting of the State of Calamity, or community quarantine or similar restrictions, as the case may be.

Failure to provide the performance security shall constitute a sufficient ground for the cancellation of the award. Please coordinate with Ms. Susan S. Molina ([s.molina@pcaarrd.dost.gov.ph](mailto:s.molina@pcaarrd.dost.gov.ph)) of FAD, PCAARRD for the contract execution and other documentation requirements.

Thank you.

Very truly yours,

  
**REYNALDO V. EBORA, PhD**  
Executive Director

Conforme:   
**Nela C. Sotalbo**  
Signature over Printed Name  
Date: 10/22/2024







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**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. G-24-53**

BAC Resolution Declaring LCRB and Recommending Approval

**WHEREAS**, the Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) advertised the Invitation to Bid of the project "Supply and Delivery of Q4 CY2024 Office Supplies, Building and Utility, Furniture, Devices and Prepaid Cell Cards" with an Approved Budget for the Contract (ABC) amounting to ONE MILLION TWENTY-FOUR THOUSAND SIX HUNDRED THIRTY-TWO PESOS AND 25/100 (PhP1,024,632.25) at the PCAARRD Website, Philippine Government Electronic Procurement System (PhilGEPS) and conspicuous places in the Municipality of Los Baños from August 7, 2024 – August 27, 2024;

**WHEREAS**, five (5) prospective bidders namely: 1) Lambert Trading, 2) JMO Consumer Goods Trading, 3) SMS Marketing, 4) Terratek Business Consulting and Services, and 5) Makiling Medica participated in the pre-bid conference on August 15, 2024;

**WHEREAS**, bid proposals from four (4) bidders, namely: 1) Terratek Business Consulting Services, 2) Reneo Trading, 3) JMO Consumer Goods Trading, and 4) SMS Marketing were received for the opening of bids on August 27, 2024;

**WHEREAS**, one bidder, Terratek Business Consulting Services, was disqualified during the bid opening due to incomplete documents submitted while the remaining three (3) bidders were declared eligible with financial proposals as follows:

Item	ABC (PhP)	Financial Bid (PhP)		
		JMO Consumer Goods Trading	Reneo Trading	SMS Marketing
Lot A (Building and Utility Supplies)	155,280.00	<b>97,470.00</b>	140,538.00	131,373.50
Lot B (Office Furniture)	98,725.00	79,200.00	87,400.00	<b>64,200.00</b>
Lot C (Office Devices)	19,860.00	17,890.00	18,800.00	<b>16,150.00</b>
Lot D (Office Supplies - Common)	221,466.50	165,695.00	185,751.00	<b>147,425.80</b>
Lot E (Office Supplies - Consumables)	214,560.00	<b>153,330.00</b>	156,610.00	167,920.00
Lot F (Office Supplies - Special)	149,388.75	114,975.00	123,305.00	<b>86,725.00</b>
Lot G (Other Office Devices)	19,000.00	no bid	<b>18,000.00</b>	18,950.00
Lot H (Prepaid Cell Card)	146,352.00	no bid	no bid	no bid
Total	1,024,632.25	628,560.00	730,404.00	632,744.30

- more -





pg2 of BAC Resolution No. G-24-53

**WHEREAS**, upon evaluation of the TWG for Supplies and Materials, all 3 bidders were found to have complied with and responsive to all the requirements and conditions in the bidding documents;

**WHEREAS**, upon post-qualification of the TWG for Supplies and Materials, JMO Consumer Goods Trading (Lot A and E); SMS Marketing for (Lot B, C, D, and F); and Reneo Trading (Lot G) were found to have the lowest, complying and responsive bids;

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to declare and recommend to the Executive Director of PCAARRD: a) the award to 1) **JMO Consumer Goods Trading** for Lots A, and E in the total amount of TWO HUNDRED FIFTY THOUSAND EIGHT HUNDRED PESOS ONLY (PhP250,800.00), 2) **SMS Marketing** for Lots B, C, D, and F in the total amount of THREE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED PESOS AND 80/100 (PhP314,500.80), and 3) **Reneo Trading** for Lot G in the total amount of EIGHTEEN THOUSAND PESOS ONLY (PhP18,000.00); b) failure of bidding for Lot H, c) the conduct of mandatory review and evaluation of the terms and conditions, specifications of the said items (Section 35.1 - 35.5 of RA 9184 and its IRR) for re-advertisement and rebidding purposes.

**Bids and Awards Committee:**

  
**ROMEO P. SANTIAGO**  
 Member

  
**SUSAN L. GARCIA**  
 Member

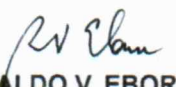
  
**RICHARD E. AMANSEC**  
 Member

  
**FEZOIL LUZ C. DECENA**  
 Member

  
**JUANITO T. BATALON**  
 Vice Chairperson

  
**MELVIN B. CARLOS**  
 Chairperson

Approved:

  
**REYNALDO V. EBORA**  
 Executive Director  
 Date: 09-25-24







**Award Notice Abstract (Ref No.: 5284725)**

**Status: Posted**

<p><b>Reference Number:</b> 11125717</p> <p><b>Control Number:</b> ITB Nos. 24-08-18a to 24-08-18h</p> <p><b>Bid Notice Title:</b> Supply and Delivery of Q4 CY2024 Office Supplies, Building and Utility, Furniture, Devices and Prepaid Cell Cards</p> <p><b>Approved Budget:</b> Php1,024,632.25</p> <p><b>Procurement Mode:</b> Public Bidding</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Office Supplies and Devices</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b> Laguna</p> <p><b>Delivery Period:</b> 30 Day/s</p> <p><b>Contact Person:</b> Chairperson, BAC</p> <p><b>Created By:</b> Jose Raymond Manalo</p>	<p align="center"><b>DEPARTMENT OF SCIENCE AND TECHNOLOGY-PCAARRD</b> Paseo de Valmayor, Timugan, Los Baños Laguna, Region IV-A, Philippines</p> <p><b>Office Supplies and Devices</b></p> <p><b>Awardee :</b> SMS MARKETING</p> <p><b>Contact Person :</b> Nela C Sotalbo</p> <p><b>Address :</b> Highway Batong Malaki Los Baños Laguna, Region IV-A, Philippines</p> <p><b>Designation :</b> Proprietor</p> <table border="1"> <thead> <tr> <th align="left" colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>Office Supplies and Devices, Office Furniture, Devices and Office Supplies, 44120000, 3282, Piece</td> <td>Php489,440.25</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest calculated and most responsive bid</p>	Line Item			#	Product/Service/Project Name	Budget	3	Office Supplies and Devices, Office Furniture, Devices and Office Supplies, 44120000, 3282, Piece	Php489,440.25	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php314,500.80</p> <p><b>Award Date:</b> 22-Oct-2024</p> <p><b>Publish Date:</b> 06-Jan-2025</p> <p><b>Date Last Updated:</b> 06-Jan-2025</p> <p><b>Created By:</b> Jose Raymond Ajes Manalo</p> <p><b>Date Created:</b> 06-Jan-2025</p> <p><b>Approver:</b></p> <p><b>View Documents:</b> 2</p>
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