



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**



**OFFICE OF THE EXECUTIVE DIRECTOR
Administration, Resource Management, and Support Services**

February 26, 2024

Project : **Q1-Q2 CY2024 Office Supplies, Building and Utility, Furniture, Devices and Prepaid Cell Cards**
Location : **PCAARRD, Los Baños, Laguna**
Subject : **Bid Bulletin No. 1**

To Bidders:

This Bid Bulletin No. 1 is hereby issued for your information and guidance in the preparation and submission of bid proposals for the above-project:

Changes on the item specifications and quantity.

LOT C	FROM		TO	
	Description	Quantity	Description	Quantity
Item No. 118	Tape, binding, approximately 1 inch x 50m, circumference (inner) 7.5cm	6	Tape, binding, approximately 1 inch x 25m, circumference (inner) 7.5cm	6
Item No. 119	Tape, binding, approximately 2 inches x 50m, circumference (inner) 7.5cm	20	Tape, binding, approximately 2 inches x 25m, circumference (inner) 7.5cm	20

This Bid Bulletin shall form an integral part of the bidding documents.

For your information and guidance.

Digitally signed by Carlos Melvin Balagtas
Date: 2024.02.26 15:57:59 +08'00'

MELVIN B. CARLOS, PhD, CESO IV
Deputy Executive Director III
and Chairperson, BAC

Paseo de Valmayor, Brgy. Timugan, Los Baños, Laguna, Philippines 4030
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E-mail: pcaarrd@pcaarrd.dost.gov.ph / <http://www.pcaarrd.dost.gov.ph>





Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10549974
Procuring Entity DEPARTMENT OF SCIENCE AND TECHNOLOGY-PCAARRD
Title Supply and Delivery of Q1-Q2 CY2024 Office Supplies, Building and Utility, Furniture, Devices and Prepaid Cell Cards
Area of Delivery Laguna

Solicitation Number:	IB Nos. 24-02-03a to 24-02-03f	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	1
Classification:	Goods	Document Request List	9
Category:	Office Supplies and Devices	Date Published	13/02/2024
Approved Budget for the Contract:	PHP 1,808,326.00	Last Updated / Time	26/02/2024 16:21 PM
Delivery Period:	30 Day/s	Closing Date / Time	04/03/2024 10:00 AM
Client Agency:			
Contact Person:	Chairperson, BAC Secretariat Paseo de Valmayor, Timugan, Los Baños Laguna Philippines 4030 63-49-5360014 bac@pcaarrd.dost.gov.ph		

Description

OFFICE OF THE EXECUTIVE DIRECTOR
Administration, Resource Management, and Support Services

February 12, 2024

Section I. Invitation to Bid

SUPPLY AND DELIVERY OF Q1-Q2 CY2024 OFFICE SUPPLIES, BUILDING AND UTILITY, FURNITURE, DEVICES AND PREPAID CELL CARDS

The Department of Science and Technology-Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development (DOST-PCAARRD), through the General Appropriations Act FY 2024 intends to apply the following for a total amount of ONE MILLION EIGHT HUNDRED EIGHT THOUSAND THREE HUNDRED TWENTY-SIX PESOS ONLY (PhP1,808,326.00) being the ABC to payment for the Project "Supply and Delivery of Q1-Q2 CY2024 Office Supplies, Building and Utility, Furniture, Devices and Prepaid Cell Cards" under the contract for each lot:

LOT NO. ABC (PhP)

Lot A (Building and Utility Supplies) 24-02-03a PhP118,125.00

Lot B (Office Furniture and Devices) 24-02-03b PhP38,200.00

Lot C (Office Supplies - Common) 24-02-03c PhP655,788.50

Lot D (Office Supplies - Consumables) 24-02-03d PhP628,655.00

Lot E (Office Supplies - Special) 24-02-03e PhP68,677.50

Lot F (Prepaid Cell Card) 24-02-03f PhP298,880.00

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

The DOST-PCAARRD now invites bids for the above Procurement Project. Delivery of the Goods is required within thirty (30) calendar days. Bidders should have completed, within sixty (60) months from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

Prospective Bidders may obtain further information from DOST-PCAARRD and inspect the Bidding Documents at the address given below during 8:00 A.M. to 5:00 P.M.

A complete set of Bidding Documents may be acquired free of charge by interested Bidders on February 8 – February 28, 2024 from the given address and website(s) below.

DOST-PCAARRD will hold a Pre-bid Conference on February 21, 2024, 10:00 A.M. at DOST-PCAARRD and/or through video conferencing or webcasting via Zoom, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat through: (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before March 4, 2024, 10:00 A.M. Late bids shall not be accepted.

All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

Bid opening shall be on March 4, 2024, 10:00 A.M. at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

The DOST-PCAARRD reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with

Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Bids and Awards Committee Secretariat
Philippine Council for Agriculture, Aquatic and
Natural Resources Research and Development (PCAARRD)
Paseo de Valmayor, Timugan, Economic Garden
Los Baños, Laguna
Email address: bac@pcaarrd.dost.gov.ph
Telephone No. (63-49) 554-9670
Fax Nos. (63-49) 536-0016/536-7922
Website: <http://www.pcaarrd.dost.gov.ph>

You may visit the following website:

For downloading of Bidding Documents:
<http://www.pcaarrd.dost.gov.ph/home/portal/index.php/bac/invitation-to-apply-for-eligibility-and-to-bid>

SGD. MELVIN B. CARLOS, PhD, CESO IV
Deputy Executive Director III
and Chairperson, BAC

Pre-bid Conference

Date	Time	Venue
21/02/2024	10:00:00 AM	DOST-PCAARRD Brgy. Timugan Paseo De Valmayor Los Baños, Laguna

Remarks

Changes in item Specification on Lot C item Nos. 118 and 119

Created by Jose Raymond Ajes Manalo
Date Created 12/02/2024

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