

ISO 9001:2015

OFFICE OF THE EXECUTIVE DIRECTOR

March 29, 2019

1010419-158

NOTICE TO PROCEED

MR. ROMEO F. APOSTOL
 Proprietor and Operations Manager
 Transcold Refrigeration Center
 656 National Highway, Bukal
 Calamba City

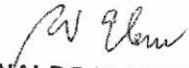
Dear **Mr. Apostol**:

The attached Job Contract (JC), having been signed, notice is hereby given to you that work may proceed, effective **three (3) days** after the receipt of this notice for the project **"Preventive Maintenance Service and General Cleaning of 168 Air-Conditioning Units (Two Visits)"** in PCAARRD, Los Baños, Laguna.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the JC.


Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Institution Development Division (IDD), PCAARRD.

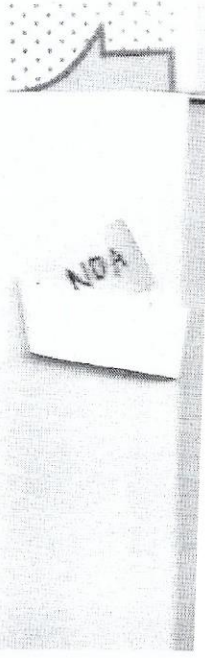
Very truly yours,


REYNALDO V. EBORA
 Acting Executive Director

I acknowledge receipt of this Notice on : 4/12/19
 (Date of Receipt)

Name of the Representative of the Bidder: Romeo F. Apostol

Authorized Signature: 



DOCUMENT CODE	DMSF-ARMS-07-01-09
REVISION NUMBER	0
PAGE NUMBER	1 of 1
EFFECTIVITY DATE	May 2, 2018

JOB CONTRACT FOR SERVICES

Job Contract No. 2019-017
 Date Prepared: 3/29/2019
 PR No. 19-01-076
 AP No. 19-02-065

x

above P100,000.00 (Executive Director)
 P100,000.00 and below (FAD Director)

The Manager
TRANSCOLD REFRIGERATION & AIRCONDITIONING CENTER
 956 National Highway, Bucal Calamba, Laguna

1010419--158

Dear Sir/Madam:

You are hereby contracted to undertake the job described as follows:

Preventive Maintenance of (168) Airconditioning Units

Supply of labor, tools, and materials for the preventive maintenance service and general cleaning of air-conditioners (168) units

*General Cleaning and testing of ACUs
 *Removal of foreign materials (dust, grease, dirt, dead insects etc.) from the electronic printed circuit boards (PCB) of all inverter type ACU using non-conductive contact cleaners.

Unit	Quantity	Unit Cost	Total Price
Lot	1	189,000.00	189,000.00

Window type air-conditioners: 47 units
 Split type air-conditioners
 Wall mounted 51 units
 Ceiling mounted 25 units
 Floor mounted 45 units
 Total: 168

Total Amount 189,000.00

With the above described job you are entitled to receive as payment the amount of PESOS: ONE HUNDRED EIGHTY NINE THOUSAND PESOS subject to 5% VAT and 2% EWT.

It is hereby agreed that any changes in the scope of job will mean adjustment of the contracted amount, subject to availability of funds.

You are expected to complete the job within fifty one (51) calendar days per visit; next visit after 6 months. For inquiries regarding the job, please contact MR. DARYLL C. SUMIRAN at Telephone No. 554-9670 Loc. 237.

Job rendered is subject to inspection and acceptance by PCAARRD. In case of failure to deliver the contracted job within the specified period, your company shall be charged a liquidated damage equivalent to one tenth of one percent (1/10 of 1%) of the total contracted amount for every day of delay.

REYNALDO V. EBORA
 REYNALDO V. EBORA
 Acting Executive Director

Certified Funds Available:

CAROLINA T. BOSQUE
 CAROLINA T. BOSQUE
 Chief Accountant

CONFORME:

Romero F. Apostol
 Signature over printed name
 Date conformed 3/29/19

Source of Fund: ObR No. 2019-04-000847 ₱189,000.00
4-3-2019

Property Section:
 Received by: _____
 Date: _____

nv. No. _____ dated _____