



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

OFFICE OF THE EXECUTIVE DIRECTOR

Notice to Proceed

6 August 2018

MS. HEIDE L. DE JESUS

Sole Proprietor

Pinnacle Sphere Enterprises

159 Brgy. Malinta

Los Baños, Laguna


Dear **Ms. De Jesus**:

The attached Purchase Order No. 2018-08-0210 dated August 2, 2018, having been approved, notice is hereby given to **Pinnacle Sphere Enterprises** that your proposal for the project "Supply and Delivery of Desktop Computer" should be within thirty (30) working days after signing/conforming of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to (PCAARRD).

Very truly yours,


REYNALDO V. EBORA
Acting Executive Director

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder CARLO DIAZ-UI

Authorized Signature 





PURCHASE ORDER

Republic of the Philippines
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT (PCAARRD)

Supplier: **PINNACLE SPHERE ENTERPRISES** P.O. NO: **2018-08-0210**
Address: No. 159 Brgy., Malinta, Los Baños, Laguna Date: **8/2/2018**
TIN : VAT 915-150-583-000 Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

1840818-1-474

Place of Delivery: PCAARRD Delivery Term: 30 Calendar Days
Date of Delivery: Payment Term: 30 Days

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	unit	Brand: (Acer Veriton M2640G) Processor: Intel Core i3 7100 3.9GHZ, 3MB Cache, 2 Cores, Kabylake 7th, Memory: 4GB DDR4 2400MHz (Up to 32GB of Dual-channel DDR4 MHz), Hard Disk Drive: 1 TB 3.5 inch 7200 RPM, Graphics: Palit GT710 1 GB DDR3, Audio: Integrated high definition, 5.1-channel surround sound, Networking/LAN: Gigabit Ethernet, Optical Drive: 16X DVD-RW, Ports: USB 3.0 (2), 2.0 (2), RJ45, Card Reader: Yes, Power Supply: 220W, Screen: 21.5" monitor, Keyboard & Mouse: USB Keyboard and USB Optical Mouse, UPS: Intex 650VA, Office Productivity Software: MS, Office Standard OLP 64bit, Operating System: Windows 10 OLP 64 bit	1	47,000.00	47,000.00
		Warranty: Three (3 years) on parts and labor			
		PR#2018-02-0162 dtd 2-12-2018			
		Charged to: CRD-DA-DOST-PCAARRD Field Verification, Testing of Carrageenan Plant Growth Promoters for Enhance Growth and Induce Test and Disease Resistance in Rice			
		AP#2018-07-298 dtd 7-20-2018			
					47,000.00
		Less 5% EVAT		2,098.21	✓
		Less 1% EWT		419.64	✓
					44,482.14
(Amount in Words) FORTY FOUR THOUSAND FOUR HUNDRED EIGHTY TWO & 14/100					44,482.14

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:


CARLO DIAZ - II
PINNACLE SPHERE ENTERPRISES
(Signature Over Printed Name)
09/04/18
Date


DEMETRIO M. CINCO
(Signature Over Printed Name of Authorized Official)
Director
Designation

Fund Cluster: **Trust Fund-184** ORS/BURS No.: **16-208602-**
Funds Available: **4518-08-08444**

CAROLINA T. BOSQUE Date of ORS/BURS: **2018-08-13**
Chief Accountant AMOUNT: **47,000.00**

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers
5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary